



- E-MAIL: [mutwiri.hildah@ku.ac.ke](mailto:mutwiri.hildah@ku.ac.ke)

## PERSONAL BACKGROUND

A tenacious and God fearing advocate with a quest for knowledge. A quick learner who can quickly absorb new situations and with the ability to work under pressure and meet deadlines. Endowed with superb communication skills.

## PROFICIENCIES:

- Legal research skills
- Litigation skills(criminal and commercial)
- Environmental governance and management expertise
- Legal writing skills
- Conveyancing Skills
- Computer application and efficacy
- Good networking skills
- Conflict resolution skills
- Self-motivated and driven
- Innovation and creativity skills

## WORKING EXPERIENCE:

**October 2017 to date:** Tutorial Fellow, Kenyatta University School of Law.

- Teaching International Environmental Law Units
- Supervision of students undertaking dissertations
- Mentoring students under the staff to student mentoring programme

**12<sup>th</sup> November 2014-to September 2017:** Prosecution Counsel, Office of the Director of Public Prosecutions.

- Undertaking prosecutions
- Undertaking research on legal issues
- Interviewing clients for proper referrals
- Advising members of the public on criminal matters

**September 2013- October 2014:** Associate Advocate, Mucheru – Oyatta & Associates Advocates

- Commercial and Civil Litigation
- Criminal litigation
- Running down litigation
- Drafting pleadings, applications, submissions and opinions.
- Handling correspondence with clients
- Advising clients on legal matters

**December 2012- August 2013:** Legal Assistant, Narangwi & Associates Advocates

- Legal research
- Conducting client interviews
- Attending court
- Drafting contracts
- Advising clients on their legal rights and obligations
- Drafting legal opinions
- Drafting Pleadings
- General office Administration

**January- March 2011:** Intern, Legal Aid Center Eldoret (LACE)

- Interviewing clients
- Assisting in drafting court and legal documents
- Attending court and recording proceedings
- Empowering prisoners on self-presentation
- Conducting legal research
- Perusing court files
- Coordinating community legal aid programs

### **July- August 2009: Christian Legal Education and Research (CLEAR) Eldoret**

- Interviewing clients
- Drafting pleadings
- Presiding over negotiations between conflicting parties
- Advising clients on their legal rights and obligations
- Participating in legal aid clinics in rural areas

### **ACHIEVEMENTS:**

- Participated in the training of Integrity Assurance Officers held at the Kenya School of Government-Nairobi Campus from 10<sup>th</sup> -14<sup>th</sup> October 2015.
- Participated in the ODPP trial advocacy course held at the Kenya School of Government-Nairobi Campus from 4<sup>th</sup> May 2015 to 14<sup>th</sup> May 2015.
- Attained an award as the best student countrywide in CPS (Certified Public Secretary) course Section 2-taxation theory and practice unit.
- Participated in the Presidential Award Scheme up to gold level.

### **EDUCATION:**

- **September 2017-September 2020:** University of Nairobi - Centre for Advanced Studies in Environmental Law and Policy, Ph.D in Environmental Law (ongoing).
- **September 2014-September 2016:** University of Nairobi, Master of Laws (Environmental and Natural Resources Law)
- **January 2012- July 2013:** Advocates Training Program, Kenya School of Law (*admitted as an advocate of the High Court of Kenya on 21/01/2014*)
- **2007-2011:** Moi University, Eldoret Bachelor of Laws ( *Second Class Hons*)
- **Other professional Qualifications:** Certified Public Secretary (CPS) Section II.

### **PERSONAL ATTRIBUTES:**

Willingness to learn new skills and take on new challenges • Ability to work in a cross-cultural environment • Ability to work in a team • Ability to grasp new concepts quickly.

### **LANGUAGES:**

Fluent in English and Swahili languages both written and oral.

## HOBBIES:

Reading legal and contemporary books, hiking, and site seeing.